



# Protection of Classified Information by Congress: Practices and Proposals

**Frederick M. Kaiser**

Specialist in American National Government

January 27, 2010

**Congressional Research Service**

7-5700

[www.crs.gov](http://www.crs.gov)

RS20748

## Summary

The protection of classified national security and other controlled information is of concern not only to the executive branch—which determines what information is to be safeguarded, for the most part—but also to Congress, which uses the information to fulfill its constitutional responsibilities, particularly overseeing the executive as well as legislating public policy. It has established mechanisms to safeguard controlled information in its custody, although these arrangements have varied over time, between the two chambers, and among panels in each. Both chambers, for instance, have created offices of security to consolidate relevant responsibilities, although these were established two decades apart. Other differences exist at the committee level. Proposals for change, some of which are controversial, usually seek to set uniform standards or heighten requirements for access. Classification of national security information is governed for the most part by executive order as well as public law. For coverage of this issue, see CRS Report RL33494, *Security Classified and Controlled Information: History, Status, and Emerging Management Issues*, by Kevin R. Kosar, and CRS Report RS21900, *The Protection of Classified Information: The Legal Framework*, by Jennifer K. Elsea, for more information.

This report will be updated as conditions require.

## **Contents**

Current Practices and Procedures .....	1
Chamber Offices of Security and Security Manuals .....	1
Senate .....	1
House .....	2
Security Clearances and Nondisclosure Agreements for Staff .....	2
Secrecy Oath for Members and Staff .....	2
Investigation of Security Breaches .....	3
Sharing Information with Non-Committee Members .....	3
Proposals for Change .....	4
Mandate That Members of Congress Hold Security Clearances to Be Eligible for Access to Classified Information .....	4
Direct Senators or Senate Employees to Take or Sign a Secrecy Oath to Be Eligible for Access .....	6
Direct All Cleared Staff—or Just Those Cleared for the Highest Levels—to File Financial Disclosure Statements Annually .....	6
Require Polygraph Examinations and/or Drug Tests for Staff to Be Eligible for Access to Classified Information .....	6

## **Contacts**

Author Contact Information .....	7
----------------------------------	---

## Current Practices and Procedures

Congress relies on a variety of mechanisms and instruments to protect classified information in its custody. These include House and Senate offices responsible for setting and implementing standards for handling classified information; detailed committee rules for controlling access to such information; a secrecy oath for all Members and employees of the House and of some of its committees; security clearances and nondisclosure agreements for staff; and formal procedures for investigations of suspected security violations. Public law, House and Senate rules, and committee rules, as well as custom and practice (including informal arrangements), constitute the bases for these requirements.<sup>1</sup>

## Chamber Offices of Security and Security Manuals

The chambers have approached their security program differently, although each now has an office of security.

### Senate

The Senate established an Office of Senate Security in 1987, as the result of a bipartisan effort over two Congresses. It is charged with consolidating information and personnel security.<sup>2</sup> Located in the Office of the Secretary of the Senate, the Security Office sets and implements uniform standards for handling and safeguarding classified and other sensitive information in the Senate's possession. The Security Office's standards, procedures, and requirements—detailed in its *Senate Security Manual*, initially issued in 1988—“are binding upon all employees of the Senate.”<sup>3</sup> These cover committee and Member office staff and officers of the Senate as well as consultants and contract personnel—but not Members themselves. The regulations extend to a wide range of matters on safeguarding classified information: physical security requirements; procedures for storing materials; mechanisms for protecting communications equipment; security

---

<sup>1</sup> For background, see Herrick S. Fox, “Staffers Find Getting Security Clearances Is Long and Often a Revealing Process,” *Roll Call*, October 30, 2000, pp. 24-25; Frederick M. Kaiser, “Congressional Rules and Conflict Resolution: Access to Information in the House Select Committee on Intelligence,” *Congress and the Presidency*, vol. 15 (1988), pp. 49-73; U.S. Commission on Protecting and Reducing Government Secrecy, *Secrecy: Report of the Commission* (1997); House Committee on Government Operations, Subcommittee on Legislation and National Security, *Congress and the Administration's Secrecy Pledges*, Hearings, 100<sup>th</sup> Cong., 2<sup>nd</sup> sess. (1988); House Permanent Select Committee on Intelligence, *United States Counterintelligence and Security Concerns—1986*, 100<sup>th</sup> Cong., 1<sup>st</sup> sess., H. Rept. 100-5 (1987), pp. 3-4; Joint Committee on the Organization of Congress, *Committee Structure*, Hearings, 103<sup>rd</sup> Cong., 1<sup>st</sup> sess. (1993), pp. 64-79, 312-316, 406-417, and 832-841; and Senate Select Committee on Intelligence, *Meeting the Espionage Challenge*, S. Rept. 99-522, 99<sup>th</sup> Cong., 2<sup>nd</sup> sess. (1986), pp. 90-95. A number of CRS reports deal with aspects of this area: CRS Report R40136, *Congress as a Consumer of Intelligence Information*, by Alfred Cumming; CRS Report R40691, *Sensitive Covert Action Notifications: Oversight Options for Congress*, by Alfred Cumming; CRS Report R40698, “Gang of Four” *Congressional Intelligence Notifications*, by Alfred Cumming; CRS Report RL32525, *Congressional Oversight of Intelligence: Current Structure and Alternatives*, by Frederick M. Kaiser; CRS Report R40602, *The Department of Homeland Security Intelligence Enterprise: Operational Overview and Oversight Challenges for Congress*, by Mark A. Randol; and CRS Report RL33616, *Homeland Security Intelligence: Perceptions, Statutory Definitions, and Approaches*, by Mark A. Randol.

<sup>2</sup> *Congressional Record*, vol. 133, July 1, 1987, pp. 18506-18507. The resolution creating the new office (S.Res. 243, 100<sup>th</sup> Cong.) was introduced and approved on the same day.

<sup>3</sup> U.S. Senate, Office of Senate Security, *Security Manual* (revised, 2007), preface.

clearances and nondisclosure agreements for all Senate staff needing access; and follow-up investigations of suspected security violations by employees.

## **House**

The House put its own security office in place, under the jurisdiction of the Sergeant at Arms, in 2005, following approval of the chamber's Committee on House Administration.<sup>4</sup> The office, similar to the Senate predecessor, is charged with developing an Operations Security Program for the House. Its responsibilities and jurisdiction encompass processing security clearances for staff, handling and storing classified information, managing a counterintelligence program for the House, and coordinating security breach investigations. Unlike its Senate counterpart, however, the House Office of Security has not issued a security manual. Prior to the House Office of Security, the chamber had relied on individual committee and Member offices to set requirements following chamber and committee rules, guidelines in internal office procedural manuals, and custom.

## **Security Clearances and Nondisclosure Agreements for Staff**

Security clearances and written nondisclosure agreements can be required for congressional staff but have been handled differently by each chamber.<sup>5</sup> The Senate Office of Security mandates such requirements for all Senate employees needing access to classified information.<sup>6</sup> No comparable across-the-board rules and regulations for security clearances or secrecy agreements yet exist for all House employees, although individual offices require these.<sup>7</sup> These could be applied by the office of security in the future, if the House agrees.

## **Secrecy Oath for Members and Staff**

The House and Senate differ with regard to secrecy oaths for Members and staff. Beginning with the 104<sup>th</sup> Congress, the House adopted a secrecy oath for all Members, officers, and employees of the chamber. Before any such person may have access to classified information, he or she must

solemnly swear (or affirm) that I will not disclose any classified information received in the course of my service with the House of Representatives, except as authorized by the House of Representatives or in accordance with its Rules.<sup>8</sup>

---

<sup>4</sup> The two relevant letters—one requesting an Operations Security Program under the direction of the House Sergeant at Arms and the other granting approval—are, respectively, to the Chairman of the House Committee on House Administration, from the House Sergeant at Arms, February 25, 2003; and to the House Sergeant at Arms, from the Chairman of the House Committee on House Administration, March 28, 2003.

<sup>5</sup> The congressional support agencies—i.e., Congressional Budget Office, Congressional Research Service (as well as the Library of Congress), and Government Accountability Office—have separate personnel security systems and policies. Nonetheless, each requires security clearances for its staff to gain access to classified information.

<sup>6</sup> Senate Office of Senate Security, *Security Manual*, pp. 8 and 10.

<sup>7</sup> See, for example, U.S. House Permanent Select Committee on Intelligence, *Rules of Procedure*, 111<sup>th</sup> Cong. (2009), Rules 12(b) and 14(c).

<sup>8</sup> House Rule XXIII, cl. 13, 111<sup>th</sup> Congress.

Previously, a similar oath was required for only Members and staff of the House Permanent Select Committee on Intelligence; its requirement had been added in the 102<sup>nd</sup> Congress as part of the Select Committee's internal rules, following abortive attempts to establish it in public law.<sup>9</sup> It is still in effect for select committee Members and staff:

I do solemnly swear (or affirm) that I will not disclose or cause to be disclosed any classified information in the course of my service on the House Permanent Select Committee on Intelligence, except when authorized to do so by the Committee or the House of Representatives.<sup>10</sup>

Other adoptions have occurred under committee rules. The House Committee on Homeland Security, for instance, requires an oath from each Committee Member or staff seeking access, modeled after the one developed by the House Intelligence Committee.<sup>11</sup> Neither the full Senate nor any Senate panel apparently imposes a similar obligation on its Members or employees.

## **Investigation of Security Breaches**

The Senate Office of Security and the House counterpart are charged with investigating or coordinating investigations of suspected security violations by employees.<sup>12</sup> In addition, investigations by the House and Senate Ethics Committees of suspected breaches of security are authorized by each chamber's rules, directly and indirectly. The Senate Ethics Committee, for instance, has the broad duty to "receive complaints and investigate allegations of improper conduct which may reflect upon the Senate, violations of law, violations of the Senate Code of Official Conduct, and violations of rules and regulations of the Senate."<sup>13</sup> The panel is also directed "to investigate any unauthorized disclosure of intelligence information [from the Senate Intelligence Committee] by a Member, officer or employee of the Senate."<sup>14</sup> The House, in creating its Permanent Select Committee on Intelligence, issued similar instructions. H.Res. 658 ordered the Committee on Standards of Official Conduct to "investigate any unauthorized disclosure of intelligence or intelligence-related information [from the House Intelligence Committee] by a Member, officer, or employee of the House ...."<sup>15</sup>

## **Sharing Information with Non-Committee Members**

Procedures controlling access to classified information held by committees exist throughout Congress. These committee and chamber rules set conditions for sharing such information with other panels and Members, determining who is eligible for access to a committee's classified

---

<sup>9</sup> U.S. Congress, Committee of Conference, *Intelligence Authorization Act, Fiscal Year 1992*, 102<sup>nd</sup> Cong., 1<sup>st</sup> sess., H. Rept. 102-327 (Washington: GPO, 1991), pp. 35-36.

<sup>10</sup> House Intelligence Committee, *Rules*, Rule 14(d).

<sup>11</sup> U.S. House Committee on Homeland Security, *Committee Rules*, 111<sup>th</sup> Congress (adopted February 4, 2009), Rule XV(E).

<sup>12</sup> For House staff, see citations in note 4, above. For Senate staff, see Senate Office of Senate Security, *Security Manual*, pp. 10-11, which spells out the investigative procedures and penalties for violations.

<sup>13</sup> S.Res. 388, 88<sup>th</sup> Congress.

<sup>14</sup> S.Res. 400, 94<sup>th</sup> Congress.

<sup>15</sup> H.Res. 658, 95<sup>th</sup> Congress.

holdings directly or its executive session hearings, who can be given relevant information, and, if so, to what extent and in what form.<sup>16</sup>

The most exacting requirements along all of these lines have been developed by the House Permanent Select Committee on Intelligence; the rules are based on its 1977 establishing authority and reinforced by intelligence oversight provisions in public law, such as the 1991 Intelligence Authorization.<sup>17</sup> The panel's controls apply to select committee Members sharing classified information outside the committee itself as well as to non-committee Representatives seeking access to the panel's holdings.<sup>18</sup> In the latter case, the requester must go through a multi-stage process to obtain access.<sup>19</sup> Consequently, it is possible for a non-committee Member to be: denied attendance at its executive sessions or access to its classified holdings; given only a briefing on it; granted partial access; or allowed full access. When the House Intelligence Committee releases classified information to another panel or non-member, moreover, the recipient must comply with the same rules and procedures that govern the intelligence committee's control and disclosure requirements.<sup>20</sup> By comparison, rules of the House Armed Services Committee are to "ensure access to information [classified at Secret or higher] by any member of the Committee or any other Member, Delegate, or Resident Commissioner of the House of Representatives .... who has requested the opportunity to review such material."<sup>21</sup>

## Proposals for Change

A variety of proposals—coming from congressional bodies, government commissions, and other groups—have called for changes in the procedures for handling and safeguarding classified information in the custody of Congress. These plans, some of which might be controversial or costly, focus on setting uniform standards for congressional offices and employees and heightening the access eligibility requirements.

### **Mandate That Members of Congress Hold Security Clearances to Be Eligible for Access to Classified Information**

This would mark a significant departure from the past. Members of Congress (as with the President and Vice President, Justices of the Supreme Court, or other federal court judges) have never been required to hold security clearances. Most of the proposals along this line appeared in

---

<sup>16</sup> For examples of this in the intelligence area, see the following CRS reports: CRS Report R40136, *Congress as a Consumer of Intelligence Information*, by Alfred Cumming; CRS Report R40691, *Sensitive Covert Action Notifications: Oversight Options for Congress*, by Alfred Cumming; CRS Report R40698, "Gang of Four" *Congressional Intelligence Notifications*, by Alfred Cumming; CRS Report RL32525, *Congressional Oversight of Intelligence: Current Structure and Alternatives*, by Frederick M. Kaiser; CRS Report R40602, *The Department of Homeland Security Intelligence Enterprise: Operational Overview and Oversight Challenges for Congress*, by Mark A. Randol; and CRS Report RL33616, *Homeland Security Intelligence: Perceptions, Statutory Definitions, and Approaches*, by Mark A. Randol.

<sup>17</sup> H.Res. 658, 95<sup>th</sup> Congress; and P.L. 102-88, 105 Stat. 441. For background, see Kaiser, "Congressional Rules and Conflict Resolution."

<sup>18</sup> Intelligence Committee, *Rules*, Rules 13(b) and 14(f).

<sup>19</sup> *Ibid.*, Rule 14(f).

<sup>20</sup> *Ibid.*, Rule 14(f)(4)(B).

<sup>21</sup> U.S. House Committee on Armed Services, *Rules of the Committee*, 111<sup>th</sup> Congress, Rule 20(b).

the late 1980s, following charges and countercharges between the executive and legislative branches over unauthorized disclosure of classified information. A more recent bill, introduced in 2006, would have required a security clearance for Members serving on the House Permanent Select Committee on Intelligence and on the Subcommittee on Defense of the House Appropriations Committee.<sup>22</sup> The resolution, however, did not specify which entity (in the legislative or executive branch) would conduct the background investigation or which officer (in Congress or in the executive) would adjudicate the clearances.

The broad mandate for such clearances could be applied to four different groups: (1) all Senators and Representatives, thus, in effect, becoming a condition for serving in Congress; (2) only Members seeking access to classified information, including those on panels receiving it; (3) only Members on committees which receive classified information; or (4) only those seeking access to classified information held by panels where they are not members.

Under a security clearance requirement, background investigations might be conducted by an executive branch agency, such as the Office of Personnel Management or Federal Bureau of Investigation; by a legislative branch entity, such as the House or Senate Office of Security, or the Government Accountability Office; or possibly by a private investigative firm under contract. Possible adjudicators—that is, the officials who would judge, based on the background investigation, whether applicants would be “trustworthy” and, therefore, eligible for access to classified information—could extend to the majority or minority leaders, a special panel in each chamber, a chamber officer, or even an executive branch officer, if Congress so directed.

The main goals behind this proposed change are to tighten and make uniform standards governing eligibility for access for Members. Proponents maintain that it would help safeguard classified information by ensuring access only by Members deemed “trustworthy” and, thereby, limit the possibility of leaks and inadvertent disclosures. In addition, the clearance process itself might make recipients more conscious of and conscientious about the need to safeguard this information as well as the significance attached to it. As a corollary, supporters might argue that mandating a clearance to serve on a panel possessing classified information could increase its members’ appreciation of the information’s importance and its protection’s priority. This, in turn, might help the committee members gain the access to information that the executive is otherwise reluctant to share and improve comity between the branches.

Opponents, by contrast, contend that security clearance requirements would compromise the independence of the legislature if an executive branch agency conducted the background investigation; had access to the information it generated; or adjudicated the clearance. Even if the process was fully under legislative control, concerns might arise over: its fairness, impartiality, objectivity, and correctness (if determined by an inexperienced person); the effects of a negative judgment on a Member, both inside and outside Congress; and the availability of information gathered in the investigation, which may not be accurate or substantiated, to other Members or to another body (such as the chamber’s ethics committee or Justice Department), if it is seen as incriminating in matters of ethics or criminality. Opponents might contend, moreover, that adding this new criterion could have an adverse impact on individual Members and the full legislature in other ways. Opponents also maintain that it might impose an unnecessary, unprecedented, and unique (among elected federal officials and court judges) demand on legislators; create two classes of legislators, those with or without a clearance; affect current requirements for non-

---

<sup>22</sup> H.Res. 747, 109<sup>th</sup> Congress.



Member access to holdings of committees whose own members might need clearances; possibly jeopardize participation by Members without clearances in floor or committee proceedings (even secret sessions); and retard the legislative process, while investigations, adjudications, and appeals are conducted.

### **Direct Senators or Senate Employees to Take or Sign a Secrecy Oath to Be Eligible for Access**

This proposal would require a secrecy oath for Senators and staffers, similar to the current requirement for their House counterparts. An earlier attempt to mandate such an oath for all Members and employees of both chambers of Congress seeking access to classified information occurred in 1993; but it was unsuccessful.<sup>23</sup> If approved, it would have prohibited intelligence entities from providing classified information to Members of Congress and their staff, as well as officers and employees of the executive branch, unless the recipients had signed a nondisclosure agreement—pledging that he or she “will not willfully directly or indirectly disclose to any unauthorized person any classified information”—and the oath had been published in the *Congressional Record*.<sup>24</sup>

### **Direct All Cleared Staff—or Just Those Cleared for the Highest Levels—to File Financial Disclosure Statements Annually**

This demand might make it easier to detect and investigate possible misconduct instigated for financial reasons. And many staff with clearances may already file financial disclosure statements because of their employment rank or salary level; consequently, few new costs would be added. Nonetheless, objections might arise because the proposal would impose yet another burden on staff and result in additional record-keeping and costs. This requirement’s effectiveness in preventing leaks or espionage might also be questioned by opponents.

### **Require Polygraph Examinations and/or Drug Tests for Staff to Be Eligible for Access to Classified Information**

Under such proposals, drug or polygraph tests could be imposed as a condition of employment for personnel in offices holding classified information, only on staff seeking access to such information, or for both employment and access. Objections have been expressed to such tests, especially as a pre-condition of employment, however, because of their cost and questioned reliability and validity.<sup>25</sup>

---

<sup>23</sup> *Congressional Record*, daily ed., vol. 139, Aug. 4, 1993, pp. H5770-H5773; and Nov. 18, 1993, p. H10157.

<sup>24</sup> *Ibid.*

<sup>25</sup> For background on polygraph testing, see CRS Memorandum, *Polygraph Examinations of Federal Employees and Applicants*, by Frederick M. Kaiser.

## **Author Contact Information**

Frederick M. Kaiser  
Specialist in American National Government  
fkaiser@crs.loc.gov, 7-8682